

Tewksbury Congregational Church

Mission Trip Stipend Application

Participation in a Mission experience can be a wonderful, life-changing event, and TCC would like to support its members by offering a small stipend to lessen the financial burden. To that end, the Missions Committee will pay 10% of the total anticipated expenses with a maximum contribution not to exceed \$100. Qualified expenses include program fees, travel (accommodations, airfare or gas), and food. Miscellaneous travel needs or direct financial contributions to the sponsoring organization are not considered to be qualified expenses.

TCC members may request that the stipend be granted to their dependent children if the family plans to participate in a Mission Trip together. And, although this program is intended for TCC members only, consideration will indeed be given to those who have been active in our church for a number of years but may not have attained formal membership.

The Mission Trip Stipend is available to each member for one Trip (or for multiple Trips) with a total not to exceed \$100 each year. Members may apply for the Stipend no sooner than 6 months prior to the Trip by submitting actual and anticipated expense documentation attached to this completed form. Post Trip reimbursement is also available but must be requested no later than 30 days after the Trip. Should the member receive the stipend but then not participate in the Mission Trip, the Missions Committee would expect the member to repay the stipend by the end of the fiscal year.

Please complete the information below and submit your Stipend Application to the Missions Committee through their mailbox, located outside of the church office. Please attach receipts, program info, or brochures.

TCC Applicant's Name	Today's Date
Applicant's Email Address	Applicant's Phone Number
Mission Trip Sponsoring Organization (and website, if available)	Travel Dates:

Description of Mission Trip	Anticipated or Actual Expenses
	Program Fees: _____
	Accommodations: _____
	Travel (airfare or gas): _____
	Food: _____
	TOTAL \$ _____